

SECRET

OFFICE OF SECURITY WEEKLY STAFF MEETING

OS Conference Room

21 June 1973

1. Present were:

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2. Pertinent Items of Interest:

a. U.S. Intelligence Board

The Director of Security advised that the Intelligence Community Staff has forwarded a proposal to the Director recommending that the Intelligence Board structure be changed. Mr. Colby favors the proposal and has requested that the Board be briefed. One of the changes proposed is that various topics be handled geographically. Mr. Osborn said that he wondered how the functional committees of USIB could be broken down by geographical areas and was very interested to learn the details involving this arrangement.

b. "Summer Interns"

Of the 23 college students selected to work at the Agency during the summer months with the idea of their becoming full-time employees upon graduation, 7 are female. Mr. Osborn thought this represented a positive indication of the Agency's approach to "women's liberation" in the employment arena.

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Separated from Attachment

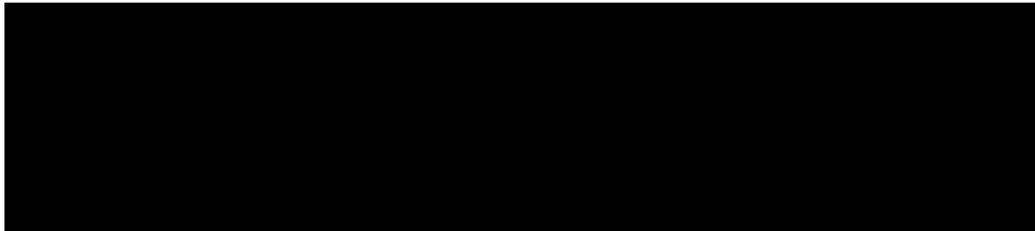
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c. Reduction in Personnel

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d. Illness

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Mr. Osborn was happy to report that [REDACTED] recently hospitalized for a possible heart condition, is coming along nicely.

e. DD/M&S Administrative Instruction

See attachment.

f. DD/IOS

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[REDACTED] announced that he was attending his last Staff meeting prior to retirement. He thanked all present for the support each gave during his tenure and expressed his pleasure at being associated with the men and women of the Office over the years. Mr. Osborn extended his personal regards and, on behalf of the Office, wished Mr. [REDACTED] continued success and happiness in his retirement years.

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g. Retirement Processing

To date, the special task team of ten Security Officers has out-processed approximately 500 employees which, at this point, represents a majority of those scheduled for debriefing and exit interviews.

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h. Badge Machine

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Mr. [REDACTED] reported that the contractor bids on the Agency Badge Machine have narrowed down [REDACTED] The Office is aggressively pursuing this item in accordance with the interest generated by prominent Agency officials. 25X1A

i. Statistic

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Of the Agency's [REDACTED] retirements to date, 53 have been OS careerists. Mr. [REDACTED] noted that the latter number represents a significant percentage total-wise.

j. Field Retirements

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[REDACTED]

k.

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[REDACTED]

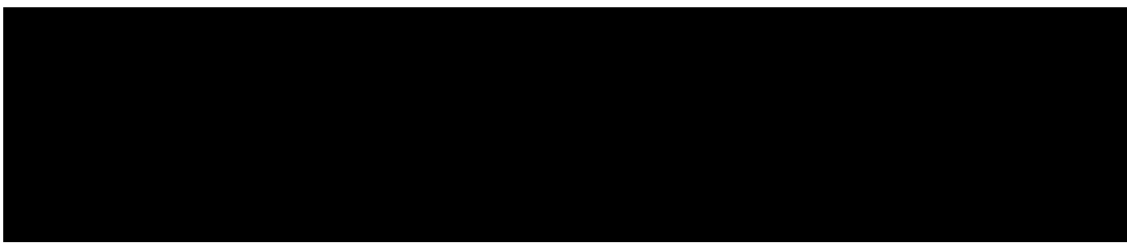
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l. [REDACTED] Task Force

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[REDACTED] who headed up the Task Force aimed at consolidating 4 compartmented systems into 1, is retiring. Although Agency coordination has not been effected, the Director is scheduled for a briefing on the proposal. He is especially interested since, as former Executive Director-Comptroller, he initiated the study.

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n. Assignment

On 18 June, [REDACTED] assumed the position of Deputy Chief, Security Staff, OSA.

o. Office of Security Reorganization

The Staff was briefed on the Reorganization of the Office (see attachment for details). Mr. Osborn said the restructuring of the Office represents the best, initial step to get the reorganization started. He emphasized that it represents an initial step only; that some assignments may be changed. He indicated that there were many details to work out, including space allocation, and that, hopefully, by the end of July the reorganization would be completed. He cited the hard work which went into its organization and commended Messrs. [REDACTED]

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[REDACTED] for their efforts in this regard.

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Mr. [REDACTED] related that in the grades below GS-15, the Office is in good shape as far as future promotional opportunities are concerned.

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ADMINISTRATIVE - INTERNAL USE ONLY

PERSONNEL
19 June 1973

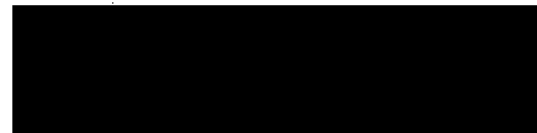
DD/M&S ADMINISTRATIVE
INSTRUCTION NO. 73-12

MANAGEMENT AND SERVICES CAREER BOARD

1. To foster and encourage Directorate-wide development of senior personnel, beginning 1 July, the Management and Services Career Board (comprised of the Heads of the Directorate Offices and chaired by the ADD/M&S) will be responsible for career matters for all M&S careerists grade GS-16 and above. Particular emphasis will be given to training and inter-Service assignments, as well as promotion rankings. While the primary purpose of this change is the development of broad-gauged managers, full consideration will be given to the development and advancement of non-managerial specialists.

2. The Board will also review and approve all changes of assignment of GS-15 members of the respective component Career Services and all recommendations for promotion to grade GS-15. While the Board will not be responsible for the internal career development practices of the respective Services, it is to be expected that the development of criteria for promotion to grades GS-15 and GS-16 will provide general guidance for the Services headed by the Board members.

STATINTL



HAROLD L. BROWMAN
Deputy Director
for
Management and Services

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OFFICIAL ROUTING SLIP					
TO	NAME AND ADDRESS		DATE	INITIALS	
1	C/EPD		6/22/73	[Signature]	
2	A/EO		22 JUN 1973	[Signature]	
3	D/Security 25X1A		22 JUN 1973	[Redacted]	
4	DD/Security		25 JUN 1973	[Signature]	
5					
6	Mr. [Redacted] 25X1A		6/25	al	
ACTION		DIRECT REPLY		PREPARE REPLY	
APPROVAL		DISPATCH		RECOMMENDATION	
COMMENT		FILE		RETURN	
CONCURRENCE		INFORMATION		SIGNATURE	

Remarks:

Forwarded for your review and approval
prior to dissemination.

OK

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6/21/73